

What is Project Payback?

Project Payback is a juvenile restitution program. The purpose of Project Payback is to monitor and enforce restitution. Project Payback has worked to accomplish its mission by developing juvenile employment skills, monitoring restitution payments and improving the enforcement procedures used by the various juvenile justice agencies.

You have been Court-ordered to complete Project Payback as a condition of your probation. Project Payback is required to notify the Court if you do not come to your appointments, if you do not make your monthly restitution payments, and/or if you do not submit monthly community restitution service hours.

My case number and the amount I owe:

What will you be expected to do?

- ❖ Meet with Project Payback for an intake appointment
- ❖ If employable:
 - ✓ Attend 3 Job Employability Skills Trainings
 - ✓ Have a job or be looking for a job
 - ✓ Make monthly payments toward your restitution
- ❖ If unable to become employed:
 - ✓ Complete "Community Restitution Service" hours, and turn in a log each and every month

Intake Appointment:

After you have your Disposition Hearing and the Judge sentences you, Project Payback will receive a copy of the restitution order. Project Payback will contact you to schedule an intake appointment.

At the Intake Appointment, Project Payback will explain to you how much restitution you owe and how our program works. You will be required to sign a contract stating how much restitution you will be able to pay each month and/or how many community restitution service hours you will be able to complete each month.

Job Skills Training:

Group Training

If you do not have a job, you will be required to attend one group training class. At this training, Project Payback will teach you the necessary skills and techniques needed for getting and keeping a job. This will include common business terms, how to answer questions about my juvenile court record, favorable first impressions, customer service skills, and interviewing skills.

Individual Trainings

If you do not have a job, you will also be required to attend a minimum of two one-on-one individual training classes. The first training will include making a résumé, filling out applications, and practice-interviews. The second training will teach you ways to find a job and put you in contact with local employers.

How will I pay back my restitution?

If you are age 16 or older and employable, you will be required to either have a job or be looking for a job, unless you are able to payback your restitution through other means. Once you have a job, you will be required to use the money you earn to make monthly payments towards your restitution (usually \$75/month). During the Job Skills training classes, Project Payback will teach you ways to get a job and keep your job.

Community Restitution Service Hours:

If you are not able to become employed, Project Payback will give you the option of doing community restitution service hours to pay off a restitution balance. This is usually because the juvenile is under 16 years of age and/or in a residential commitment program.

- The juvenile must complete hours at an approved site from off the provided list.
- Logs must be filled out correctly or they might not be accepted.
- The juvenile must turn in the log during the same month that the work was completed.
- All logs will be verified before being paid out. Project Payback will not accept the hours if we are unable to verify them.
- For every hour of community restitution service that Project Payback verifies the juvenile has successfully completed at an approved site, the victim will be paid minimum wage (currently \$6.67) towards the court ordered restitution.
- Community *restitution* service hours are separate from, and in addition to, any Court-ordered community service that the juvenile might be required to complete and submit to his/her probation officer.

Commonly Asked Questions:

What if I am unable to make my scheduled appointment? If you cannot make your appointment, you must contact Project Payback immediately to reschedule.

What if my telephone number or address changes? If there is a change in your address or telephone number, you MUST contact us immediately so we can make the necessary changes to your file.

Where can I make my monthly payment? Payments can be made directly to Project Payback or taken to the Clerk of Courts office. Payments must be in the form of cash, money orders, or cashier's checks. When paying by money order or cashier's check, make it payable to the "Clerk of Court."

Can I mail my restitution payments? Yes. You can mail a money order or cashier's check to Project Payback. Remember to include your name and the case number.

Can I keep my job after I am finished paying my restitution? Absolutely. We encourage you to not only get a job, but also to keep your job.

Do I still need to do all three job skills trainings if I get a job? Once you get a job, we will waive any additional job skills trainings as long as you keep your job. If you lose your job, you will be required to come back to Project Payback to complete any necessary additional job skills trainings.

How can I reach Project Payback?

Office Hours: Monday - Friday, 8:30am - 5:00pm.

Website: www.sao8.org/payback

Alachua County:

(352) 337-6178
Fax (352) 381-0170
120 West University AVE
Gainesville, FL 32601

Baker County:

(904) 259-3137
Fax (904) 259-8681
339 East Macclenny AVE, Suite 126
Macclenny, FL 32063

Bradford County:

(904) 966-6208
Fax (904) 966-6168
945 Temple AVE
Starke, FL 32091

Gilchrist:

(352) 463-3406
Fax (352) 463-3408
112 South Main ST, 2nd Floor
Trenton, FL 32693

Levy:

(352) 486-5140
Fax (352) 486-5168
353 South Court ST
Bronson, FL 32621

Union:

(386) 496-2832
Fax (386) 496-1732
103 N Lake AVE
Lake Butler, FL 32054

Project Payback

A Juvenile Restorative Justice Restitution Program



Office of the State Attorney
Eighth Judicial Circuit of Florida

William P. Cervone
State Attorney

Serving
Alachua, Baker, Bradford,
Gilchrist, Levy and Union Counties

Administered by
Gretchen Howard, Program Manager

